

# **ASSURANCE OF COMPLIANCE (AoC)**

## **Signature Required**

**Grant recipients from this FY24 Grant Request for Application (RFA) must comply with the USDA Food & Nutrition Service (FNS) Standard Terms and Conditions, as they pertain to recipients of awards, and also, the following nondiscrimination statement shall be included, in full, on all materials that are produced by the grant recipient for public information, public education, or public distribution.**

**The Certification Statement included with this document must be signed by a person with signing authority for the School Food Authority (SFA) and submitted with the grant application package.**

## **NONDISCRIMINATION STATEMENT**

In accordance with federal civil rights law and USDA civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the state or local agency that administers the program or contact USDA through the Telecommunications Relay Service at 711 (voice and TTY). Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, [AD-3027](#), found online at How to File a Program Discrimination Complaint and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- 1. mail:**  
U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW, Mail Stop  
9410 Washington, D.C. 20250-9410; or
- 2. fax:**  
(202) 690-7442; or
- 3. email:** [program.intake@usda.gov](mailto:program.intake@usda.gov)

This institution is an equal opportunity provider.

**FY2024 NSLP EQUIPMENT ASSISTANCE GRANT APPLICATION  
CERTIFICATION STATEMENT**

**Name of SFA** \_\_\_\_\_

**SFA Agreement Number:** \_\_\_\_\_

**I certify that all of the information provided in this application is true and correct and that all local, state and federal regulations regarding procurement and expenditures will be followed.**

**I certify that I have the signing authority for my SFA.**

**I certify that these purchases are subject to audit and review by USDA and HCNP.**

**I certify that all NSLP Equipment Grant funds will be tracked separately from other School Nutrition Program funds.**

**I certify that any funds received under this grant will be expended within one year of receiving any award. Any funds not expended within this time will be returned to HCNP unless the SFA requests and receives written approval to extend the expenditure date.**

**Print Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Hawaii Child Nutrition Programs  
Attention: Al Tachibana  
650 Iwilei Road  
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Honolulu, HI 96817  
(808) 784-5550**