



**STATE OF HAWAII**  
**DEPARTMENT OF EDUCATION**  
**KA 'OIHANA HO'ONA'AUAO**  
650 IWILEI ROAD, SUITE 270  
HONOLULU, HAWAII 96817

HAWAII CHILD NUTRITION PROGRAMS

February 3, 2025

Ms. Koalani Lagareta, Interim Head of School  
Waialae Elementary Public Charter School  
1045 19th Ave  
Honolulu, HI 96816

Email  
Agreement No. 1429-0

Re: National School Lunch Program SY 2022-2023 Procurement Review Closure Letter

Dear Ms. Lagareta:

This letter summarizes the results of the National School Lunch Program (NSLP) Procurement Review for Waialae Elementary PCS. The objectives of this review are to determine whether your School Food Authority (SFA) meets federal and state procurement standards and if corrective action is needed.

This Procurement Review was conducted by Shaynee Moreno on May 8-12, 2023. It was held in conjunction with your organization's Administrative Review (AR) of the National School Lunch Program (NSLP).

Procurement Summary:

The Procurement Review conducted on Waialae Elementary PCS involved reviewing its FSMC contract with Sodexo signed in July 2022 for SY 22-23. The contract is in effect for one year and may be renewed by mutual agreement for four additional one-year periods. This SY22-23 marks Sodexo's the first one-year contract out of four contract renewals.

In Waialae Elementary Public Charter School's FSMC, Sodexo agreed to purchase local products when the products are available and the price is feasible.

While HCNP received the majority of the requested documents which included

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Waialae's Procurement Plan, Buy Hawaii Provision response, Request for Proposal documents; we did not receive the USDA Procurement tool.

HCNP will review Waialae Elementary Public Charter School's current procurement practices in the next procurement review.

This Procurement Review is now closed and no further action is needed. Should you have any questions, please contact Shaynee Moreno, Accountant for Hawaii Child Nutrition Programs, at 808-587-3600 or via email [Shaynee.Moreno@k12.hi.us](mailto:Shaynee.Moreno@k12.hi.us).

Sincerely,



Sharlene Wong, SNS  
HCNP Administrator

SW:sm

- c: SFA Representatives—Cindy Shimosono, Business Manager and Misty Nishimura, Office Manager/Registrar
- HCNP NSLP Team—Rachel Itano, RD and Kasey Kawamoto, RD
- HCNP Fiscal Team—Shaynee Moreno and Kyle Sawai