

JOSH GREEN, M.D.
GOVERNOR



KEITH T. HAYASHI
SUPERINTENDENT

STATE OF HAWAII
DEPARTMENT OF EDUCATION
KA 'OIHANA HO'ONA'AUAO
650 IWILEI ROAD, SUITE 270
HONOLULU, HAWAII 96817

HAWAII CHILD NUTRITION PROGRAMS

January 23, 2025

Ms. Maile Kipapa, Head of School
St. Joseph School
1000 Ululani Street
Hilo, HI 96720

Email
Agreement No. 2401-5

Re: National School Lunch Program SY 2021-2022 Procurement Review Closure Letter

Dear Ms. Maile Kipapa:

This letter summarizes the results of the National School Lunch Program (NSLP) Procurement Review for St. Joseph School. The objectives of this review are to determine whether your School Food Authority (SFA) meets federal and state procurement standards and if corrective action is needed.

This Procurement Review was conducted by Shaynee Moreno from April 27-May 3, 2022. It was held in conjunction with your school's Administrative Review (AR) of the National School Lunch Program (NSLP) and School Breakfast Program (SBP) for SY 20-21 and continued into SY 21-22.

Insufficient documentation was provided to adequately assess St. Joseph School's procurement processes. These documents include: Buy Hawaii Documents; USDA Procurement Tool; Receipts.

HCNP will review St. Joseph School current procurement practices in the next procurement review.

This Procurement Review is now closed and no further action is needed. Should you have

Ms. Maile Kipapa
January 23, 2025
Page 2

any questions, please contact Shaynee Moreno, Accountant for Hawaii Child Nutrition Programs, at 808-587-3600 or via email Shaynee.Moreno@k12.hi.us.

Sincerely,



Sharlene Wong, SNS
Program Administrator

SW:sm

- c: SFA Representatives—Kimberly Arianoff, Meal Program Manager and Jasmine Nardo, Business Manager
- HCNP NSLP Team—Rachel Itano, RD and Kasey Kawamoto, RD
- HCNP Fiscal Team—Shaynee Moreno and Kyle Sawai