



**STATE OF HAWAII**  
**DEPARTMENT OF EDUCATION**  
**KA 'OIHANA HO'ONA'AUAO**  
650 IWILEI ROAD, SUITE 270  
HONOLULU, HAWAII 96817

HAWAII CHILD NUTRITION PROGRAMS

January 24, 2025

Principal  
Kamalani Academy PCS  
1403 California Avenue  
Wahiawa, HI 96786

Email  
Agreement No. 1444-3

Re: National School Lunch Program SY 2021-2022 Procurement Review Closure Letter

Dear Principal:

On behalf of Hawaii Child Nutrition Programs (HCNP), I would like to thank you and your staff for providing the records and documentation needed to assess Kamalani Academy PCS' procurement processes.

This Procurement Review started on April 19-25, 2022 in conjunction with your organization's Administrative Review (AR) of the National School Lunch Program (NSLP). The objectives of the review are to determine whether the School Food Authority (SFA) meets proper procurement standards and if corrective action is needed.

While HCNP received the majority of the requested documents which included the USDA Procurement Tool, Kamalani's Procurement, School Code of Conduct, and Financial Operations Policy; there was insufficient documentation to determine if Kamalani met the Buy Hawaii Requirements.

In the next procurement review, Kamalani will be responsible for working with their vendor to document the school is meeting the Buy Hawaii requirement.

This Procurement Review is now closed and no further action is needed. Should you have

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any questions, please contact Shaynee Moreno, Accountant for Hawaii Child Nutrition Programs, at 808-587-3600 or via email [Shaynee.Moreno@k12.hi.us](mailto:Shaynee.Moreno@k12.hi.us).

Sincerely,



Sharlene Wong, SNS  
Program Administrator

SW:sm

c: SFA Representatives—Martha Lanoza, Kitchen Helper and Annie Tangonan, Office Manager/SASA  
HCNP NSLP Team—Rachel Itano, RD and Kasey Kawamoto, RD  
HCNP Fiscal Team—Shaynee Moreno and Kyle Sawai