

STATE OF HAWAII
DEPARTMENT OF EDUCATION
KA 'OIHANA HO'ONA'AUAO
650 IWILEI ROAD, SUITE 270
HONOLULU, HAWAII 96817

HAWAII CHILD NUTRITION PROGRAMS

March 8, 2024

Francis Francisco, School Director/Principal
Na Wai Ola PCS
P.O Box 711539
Mountain View, HI 96771

Email
Agreement No. 2412-1

Dear Mr. Francisco:

On behalf of the Hawaii Child Nutrition Programs (HCNP), I would like to thank you and your staff for providing the records and documentation needed to adequately assess Na Wai Ola's procurement processes.

This Procurement Review started on May 19-25, 2022 in conjunction with your organization's Administrative Review (AR) of the National School Lunch Program (NSLP) and School Breakfast Program (SBP). The objectives of the review are to determine whether the School Food Authority (SFA) meets proper procurement standards and if corrective action is needed.

Accommodation:

We received terrific documentation to demonstrate Na Wai Ola was following the school's procurement policy. Jason Schwerdtfeger conducted an annual market basket study to purchase the items for the NSLP and SBP Program. He kept detailed records to show that Na Wai Ola was meeting the Buy Hawaii (American) requirements.

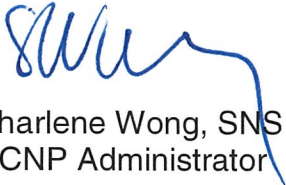
Corrective Action:

Finding #1 - Complete and email the USDA Procurement Tool to HCNP. HCNP received the USDA Procurement Tool and SY21-22 General Ledger on February 17, 2024. Correction Action is accepted.

Mr. Francis Francisco
March 8, 2024
Page 2

This Procurement Review is now closed. If you have any questions, please contact Shaynee Moreno at 808-587-3600.

Sincerely,



Sharlene Wong, SNS
HCNP Administrator

SW:sm

c: HCNP NSLP Team—Rachel Itano, RD and Kasey Kawamoto, RD
HCNP Fiscal Team—Shaynee Moreno and Kyle Sawai