



STATE OF HAWAII
DEPARTMENT OF EDUCATION
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HAWAII CHILD NUTRITION PROGRAMS

May 8, 2024

TO: Hawaii School Food Authorities (All)

FROM: Sharlene Wong, S.N.S. *SW*
Program Administrator, Hawaii Child Nutrition Programs

SUBJECT: Fresh Fruit and Vegetable Program Invitation for School Food Authorities to Submit Applications School Year 2024-25 - Deadline May 31, 2024

School Food Authorities (SFA) whose schools participate in the National School Lunch Program with 30% or more of their enrolled students by school who qualify for Free and Reduced (F/R) price meals may submit applications to participate in the Fresh Fruit and Vegetable Program (FFVP). This program provides free, healthy, fresh fruit and vegetable snacks to PreK-6 grade students. Schools can apply now for School Year (SY) 2024-25.

Elementary schools with 50% or higher F/R price enrollment in the United States Department of Agriculture National School Lunch Program receive priority preference. The FFVP capacity is approximately 32,000 students. However, elementary schools with at least 30% F/R enrollment (Attachment) may also submit applications for consideration. A school's F/R percentage determines fund allocation. If funds are available after the first allocation round to priority schools, elementary schools with at least 30% F/R enrollment are considered for program participation.

As part of the application process, SFAs interested in applying for the FFVP should submit a separate application for each school to the Hawaii Child Nutrition Programs (HCNP). This collaborative effort ensures a smooth and efficient application process, allowing us to better serve your students. HCNP will review and process your applications, and communicate the results to the SFA.

Sample fillable FFVP application forms can be found on the HCNP website under FFVP at <http://hcnp.hawaii.gov/overview/ffvp> by clicking on the 'FFVP Application' tab. The forms are designed to guide you through the application process and ensure you provide all the necessary information. We encourage you to use it instead of developing your own application form.

All schools in an SFA should use the same form. If you create your own form, it must contain a school information page and a certification signature page. Please review the "Application Instructions" provided for the fillable application template supplied by HCNP. Specific information

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is required for an application to be considered complete. If you choose to develop your own application form, your schools risk being disqualified from participating in the program if required information is missing at the time of submission.

HCNP must receive your applications by 4:30 p.m., Friday, May 31, 2024.

If you are having any problems with the process, be assured, we are here to help you. Should you have any questions, please contact Alvin Tachibana, HCNP Specialist at (808) 784-5550 or via email at Alvin.Tachibana@k12.hi.us.

SW:at

Attachment

c: Hawaii Child Nutrition Programs