

## **HCNP Outreach Plan for Civil Rights Compliance**

HCNP will continue to conduct yearly training for sponsors. Starting in SY 20/21, all SFSB staff will be required to take the online Civil Rights training. In the future, an email notification will be sent to the SFSB Program Administrator yearly to inform the department of this requirement. In the future, this requirement will be expanded to all our sponsor's staff.

HCNP will maintain an inventory of "And Justice For All" posters in major languages spoken in Hawaii for distribution. A yearly email will be sent out to all our sponsors reminding them of the availability of those alternative posters. HCNP staff will send out posters to sponsors as requested. Updated posters will be ordered as they become available for use.

Under the Limited English Proficiency (LEP) section of the HCNP website, sponsors have instructions on how to reach out to their LEP constituents. Sample taglines are provided in different languages for the sponsors to add to their documents. Sponsors are encouraged during Civil Rights training to ensure that all of their constituents are made aware of their rights in whatever language is the household language. A list of translators is available to our sponsors via a link to the USDA website if a local translator is not available.

HCNP will work with our community partners (Hawaii Appleseed, Hawaii Food Bank, Dept. of Health and Human Services, SNAP office, Waianae Coast Comprehensive, Lanakila, Queen Liliuokalani Trust, DOE Homeless Liaison, Ulu Pono, et al) to ensure that all constituents are aware of the available Nutrition programs. Public relations blasts in print and on-air have been utilized in the past to advertise P-EBT benefit availability; as well as, Free/Reduced school meals.