



STATE OF HAWAII  
 DEPARTMENT OF EDUCATION  
**HAWAII CHILD NUTRITION PROGRAMS**  
 650 IWILEI ROAD, SUITE 270, HONOLULU, HI 96817  
 PHONE: (808) 587-3600, FAX: (808) 587-3606

**EXEMPTION REQUEST:  
 REGARDING USE OF WHOLE GRAIN-  
 RICH PRODUCTS—SCHOOL YEAR 2017-18**

Beginning July 1, 2014, all grains offered in the National School Lunch Program and School Breakfast Program must be whole grain-rich (WGR), meaning they contain at least 50% whole grain meal and/or flour. The remaining 50% or less of grains, if any, must be enriched.

USDA recognizes that some SFAs have continued to experience difficulty procuring and/or serving whole grain-rich foods. Therefore, per USDA Memos [SP 32-2017](#) and [SP 33-2016](#), SFAs that demonstrate hardship in procuring, preparing, or serving compliant whole grain-rich products that are accepted by students may apply for an exemption for one or more products for SY 2017-18. This temporary exemption is for any type of grain product(s), (e.g., pasta, bread, brown rice, etc.) and for one or more different products. **SFAs that are approved to serve specific grain products exempted from the current whole grain-rich requirement must continue, at a minimum, to meet the SY 2013-14 requirement to offer at least half of the grains as whole grain-rich.**

SFAs receiving an exemption to offer the specific grain products listed below will be considered compliant with USDA's WGR requirements during an Administrative Review or performance-based certification review if their grain offerings are consistent with the exemption granted by HCNP **and at least half of the grains offered weekly are whole grain-rich**. The specific products listed on this form are the only non-whole grain-rich products that may meet the grain component in a reimbursable meal.

Instructions: To request an exemption, return this completed form and written justification or other documented evidence (photos, meal counts, etc.) to demonstrate hardship to Hawaii Child Nutrition Programs via mail, fax or email: [Deborah\\_Sakamoto@notes.k12.hi.us](mailto:Deborah_Sakamoto@notes.k12.hi.us).

**Check all that apply and list the products that apply to the hardship:**

- Product Quality:** Product does not cook or hold well, resulting in poor quality and student complaints (attach pictures, written complaints, etc.) List Product(s): \_\_\_\_\_
- Acceptability:** Student acceptance has been poor resulting in complaints and increased plate waste (attach student surveys, etc.) List Product(s): \_\_\_\_\_
- Financial Impact:** SFA experienced a significant cost increase to procure the WGR product; significant drop in meal counts after the WGR product(s) was offered (provide documentation of cost comparison, etc.) List Product(s): \_\_\_\_\_
- Availability:** Unable to order whole grain-rich product (provide documentation) List Product(s): \_\_\_\_\_

**Written justification (use additional sheets if necessary):** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

SFA Name: \_\_\_\_\_ Agreement Number: \_\_\_\_\_

*By signing below, the SFA understands that 1) This is an annual waiver and will be applicable only until June 30, 2018. 2) The SFA will continue to search for acceptable WGR products, and must comply with the SY 2013-14 requirement to offer at least half of the grains as WGR products. 3) HCNP retains the right to withhold or change the status of your exemption at our discretion.*

\_\_\_\_\_  
 Printed Name Signature Date  
 (Authorized Representative/District Superintendent)

**For HCNP Use Only**

Date Received \_\_\_\_\_ Date Approved/Denied \_\_\_\_\_ HCNP Staff Initials \_\_\_\_\_